

**DOCHROC**  
**Office of Workforce Development and Performance Management**  
**First Quarter Training Calendar**

~ October 2012 ~				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8  Federal Holiday	9	10 <a href="#">Taking Defensible Performance Actions: Tips for Success (Webinar)</a> (1:00pm to 2:30pm) Room H7855 Audience: Managers/Supervisors <a href="#">[Click Here to Register]</a>	11	12
15	16	17	18	19
22	23 <a href="#">Career Power</a> (9:00am to 4:00pm) Room HC0006 Audience: All Employees <a href="#">[Click Here to Register]</a>	24	25	26
29	30	31 <a href="#">FERS- Mid Career Planning Seminar (Day 1)</a> (9:00am to 4:00pm) Room H1414 <a href="#">[Click Here to Register]</a>		

CLC Instructions:

- Go to <https://doc.learn.com/other>
- At the top click the menu item Training and Development
  - Click Instructor Led Training
- Click on the ILT you would like to attend
  - Click enroll

~ November 2012 ~				
Mon	Tue	Wed	Thu	Fri
			<b>1</b> <a href="#">FERS- Mid Career Planning Seminar</a> (Day 2) (9:00am to 4:00pm) Room H1414 <a href="#">[Click Here to Register]</a>	<b>2</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>12</b>  Federal Holiday	<b>13</b>	<b>14</b> <a href="#">Retirement Planning Seminar</a> (Day 1) (9:00am to 4:00pm) Room H1410/1414 <a href="#">[Click Here to Register]</a>	<b>15</b> <a href="#">Retirement Planning Seminar</a> (Day 2) (9:00am to 4:00pm) Room H1414 <a href="#">[Click Here to Register]</a>	<b>16</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>  Federal Holiday	<b>23</b>
<b>26</b>	<b>27</b>	<b>28</b> <a href="#">Love Em or Lose Em</a> (9:00am to 4:00pm) Room H1414 Audience: Supervisors/Managers <a href="#">[Click Here to Register]</a>	<b>29</b> <a href="#">Disciplinary Charges in the Federal Workplace: Doing it the Board Way (Webinar)</a> (1:00pm to 2:30pm) Room H7855 Audience: Managers/Supervisors <a href="#">[Click Here to Register]</a>	<b>30</b>

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~ December 2012 ~				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	<p><a href="#">webTA Timekeeper Responsibilities</a> (1:00pm to 3:00pm) Room H7855 Audience: All Employees <a href="#">[Click Here to Register]</a></p> <p><a href="#">Reasonable Accommodations</a> (9:00am to 4:00pm) Room H4830 Audience: Managers/Supervisors/EEO, Legal, Human Resources Professionals <a href="#">[Click Here to Register]</a></p>	<p><a href="#">Leave Entitlements</a> (10:00am to 12:00pm) Room H1411 Audience: All Employees <a href="#">[Click Here to Register]</a></p>	13	14
17	<p><a href="#">Developing Specialized Experience for Vacancy Announcements</a> (10:00am to 12:00pm) Room H7855 Audience: All Employees <a href="#">[Click Here to Register]</a></p> <p><a href="#">Retirement Planning Seminar (Day 1)</a> (9:00am to 4:00pm) Room H1410/H1412 <a href="#">[Click Here to Register]</a></p>	<p><a href="#">Retirement Planning Seminar (Day 2)</a> (9:00am to 4:00pm) Room H1414 <a href="#">[Click Here to Register]</a></p>	20	21
24	<p> Federal Holiday</p>	26	27	28
31				

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